Please send final detailed itinerary as soon as you have it available, *at least 14 days prior to your trip*.

**Note: Driver Hours**

The Department of Transportation, Bureau of Motor Carrier Safety, has adopted certain regulations for the protection and safety of both the customer and the driver. **Drivers are limited to:**

1. 15 consecutive hours on duty in any day.
2. Of this 15 hours, a maximum of 10 hours may be actual driving hours.
3. Upon reaching a destination and the driver’s total driving hours have been used, the driver must have a minimum of eight (8) hours off duty before local service may be performed or to begin an extended period of driving.

*Note the time you would like the bus to arrive and depart.*

*Include all times and addresses of all stops and destinations. (bathroom breaks, meal stops, hotel and or destination) (can note bathroom breaks and meal stops as TBD, if needed)*

*Provide driver hotel information if different than group. (if applicable)*

*Please make sure hotel or destination has available bus parking.*

*Make arrangements for parking permits if needed.*

**Itinerary is DUE at least 14 days prior to Trip.**