GET YOUR W-2 ONLINE

Visit [www.w2express.com](http://www.w2express.com) (Third-Party Vendor TALX) or call 1-877-325-9239

Be sure to follow all online instructions.

- Enter “Employer Code” 11332 in the Login box and click GO.
- Enter your Social Security number (without dashes or spaces).

  NOTE: If you have changed your PIN in prior visits the following will not apply. Use your old PIN that you have set up.

- Enter your PIN:
  - last four digits of your Social Security number
  - plus your 2 digit birth month
  - plus the last two digits of your birth year
  example: if your Social Security number is 123456789 and your birth date is July 1972, your PIN would be 67890772.

Note: If you have not logged on to w2express.com to consent follow the next steps

- Security Enrollment - 5 step process (These new steps are required for all users – new and currently enrolled - before you can receive your W-2.)
  - Remember this computer?
  - Pick a Picture - Personal Security Image
  - 6 Security Questions
  - Contact Information
  - Review Security Selections

If you consented to receive your W2 online prior to January 14, 2015

- Get Your 2014 W-2 Now

If you have not consented - W2 reprints for 2012 W2’s will be available on 02/02/2015.

*Note: Your original W-2 will be mailed to your home address if you do not use the online service.

If you have questions, contact Payroll at 404-727-6100.