Dashboard: SpeedType Ref Lookup

What is the SpeedType Ref Lookup dashboard?

The SpeedType Ref Lookup dashboard can be used to identify a SpeedType by prompting on any Chartfield value. You can also enter a known SpeedType to display the Chartfield string for that SpeedType.

Navigation

1. Log in to EBI: https://dwbi.emory.edu/analytics
2. Click on the Dashboards menu in the upper right corner
3. For easy access, a copy of the SpeedType Ref Lookup dashboard is available in the FMS – Management, FMS – Operational, and FMS – Sponsored folders. Select one of these.
Dashboard: SpeedType Ref Lookup

Selecting Prompts for the Report

1. The SpeedType Ref Prompt allows the user to type a SpeedType number directly into the prompt field.

   TIP: If entering a SpeedType, leave all other prompts as (All Column Values)

2. The default selection for Effective Status is (All Column Values), which displays all active and inactive Speedtypes.

   TIP: This report does NOT display Project Effective Status, which is separate from the SpeedType Effective Status.

3. After selecting your prompts, click Apply.
Dashboard: SpeedType Ref Lookup

The default view for the results includes columns for SpeedType Ref, Effective Date, Effective Status, SpeedType Ref Short Description, SpeedType Ref Long Description, and possible Chartfields.

TIP: Additional columns are available to include related to Sponsored Projects. To view and include these columns, right click on any column header and navigate to Include Column.

More Information:
For additional assistance, please contact the Analytics & Reporting team via the Finance Support Center. Choose Emory Business Intelligence (EBI)/Reporting as your ticket category.