



Dashboard: Non-Sponsored Projects LTD Actuals Trend

What is the Non-Sponsored Projects LTD Actuals Trend?

The Non-Sponsored Projects LTD Actuals Trend provides a summary report of life to date (LTD) actuals by fiscal year for non-sponsored projects. This allows you to identify spending trends over the life of a project.

NOTE: This report does not include budget information, encumbrances, or budget to actual balances. See the Budget to Actual Reporting dashboard for non-sponsored project budget information.

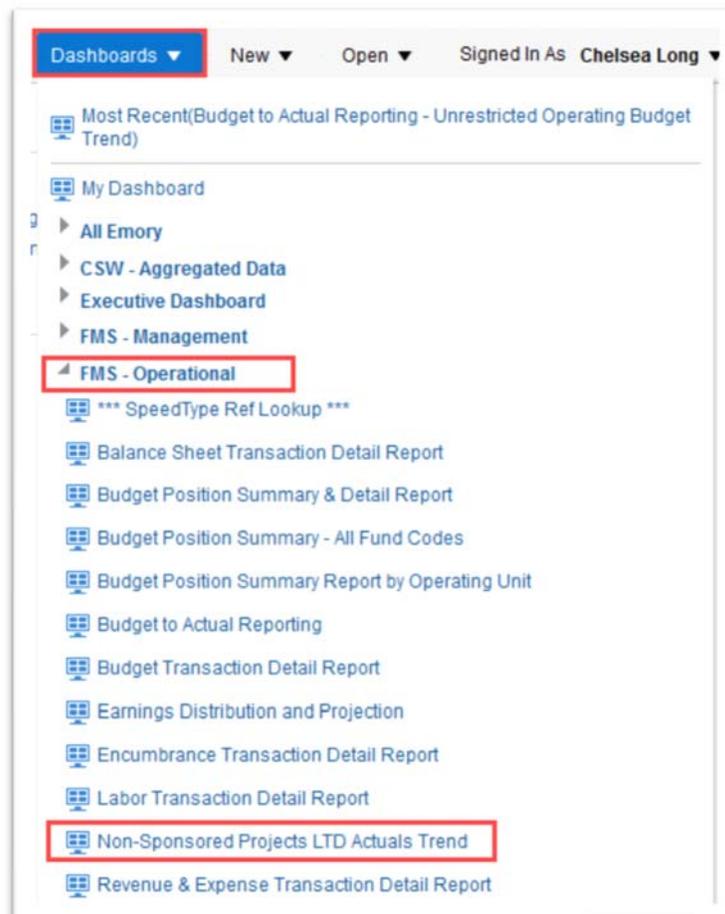
When should I use the Non-Sponsored Projects LTD Actuals Trend?

Use this report if you want to see a summary of transactions on any NSP fund by fiscal year or total actuals for the life of the non-sponsored project.

TIP: Non-Sponsored Projects includes transactions with fund codes beginning with 2XXX, 3XXX, 4XXX, 6XXX, 7XXX, 8XXX, and 9XXX.

Where do I find this report in EBI?

1. Log in to EBI: <https://dwbi.emory.edu/analytics>
2. Click on the Dashboards Menu in the upper right corner
3. In the FMS – Operational folder, click the Non-Sponsored Projects LTD Actuals Trend link.





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Selecting Prompts

1. Select an Operating Unit, Department, or Project.
2. If an entire Operating Unit or Department is needed, select a value in the Operating Unit or Department prompt. Otherwise, set it to "All Column Values" and select a Project.

Remember, you can select multiple prompt values in a single prompt. For example, if you want to see results for three projects, select all three projects from the prompt menu and run the report.

3. Click Apply.

TIP: The Project Effective Status prompt defaults for Active projects. To view results for Inactive projects, select "All Column Values" in this prompt.

NOTE: To view Pediatrics Institute data on this report, you MUST choose "All Column Values" in the Project Effective Status prompt.

The screenshot shows a filter panel for the "NSP LTD Actuals Trend" report. At the top is the Emory University logo and the report title. Below are several filter sections:

- Fund Group:** A checkbox labeled "Non Sponsored Projects" is checked.
- Fund:** A dropdown menu set to "(All Column Values)".
- Business Unit:** A dropdown menu set to "(All Column Values)".
- * Operating Unit:** A dropdown menu set to "(All Column Values)".
- * Department:** A dropdown menu set to "832010- ECAS: Economics".
- * Project:** A dropdown menu set to "(All Column Values)".
- Project Type:** A dropdown menu set to "(All Column Values)".
- Project Effective Status:** A dropdown menu set to "Active".

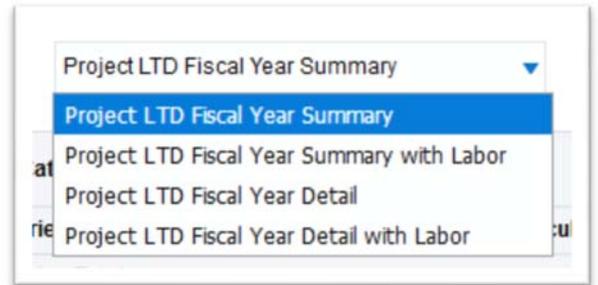
At the bottom right of the panel are two buttons: "Apply" and "Reset" with a dropdown arrow.



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Report View Options

There are four view options on the Non-Sponsored Projects LTD Actuals Trend that users can choose from. Views are available in the View Selector dropdown menu, which becomes visible after the report is run.



NOTE: The views with labor will only display labor details by employee, based on your labor security. If you do not have labor security for the prompted values, you will see salary and fringe aggregated at the account code level.

The default report view is the “Project LTD Fiscal Year Summary” view and displays the LTD actuals posted by project and account code details, summarized by fiscal year. This view displays labor data aggregated at the account code level.

Emory University Non-Sponsored Projects LTD Actuals Trend
Date run: 8/30/2019

Project LTD Fiscal Year Summary

Project	Project Type	Account Group	Account Category	Account Code	Account Desc	2012	2013	2014	2015	2016	2017	2018	2019	Total Actuals (\$)	
00020725- Neuropolitics & Neuroeconomics	Discretionary Funds	Salary & Fringe Benefits	Staff Salaries	50310	Sal - Prof Nonfaculty	700.00	3,383.39	771.72	0.00	214.38	0.00	0.00	0.00	5,069.49	
			Staff Salaries Total			700.00	3,383.39	771.72	0.00	214.38	0.00	0.00	0.00	5,069.49	
			Fringe Benefits	51914	Benefits - Fringe Pool Exp	192.50	930.38	204.51	0.00	56.81	0.00	0.00	0.00	0.00	1,384.20
			Fringe Benefits Total			192.50	930.38	204.51	0.00	56.81	0.00	0.00	0.00	0.00	1,384.20
		Salary & Fringe Benefits Total			892.50	4,313.77	976.23	0.00	271.19	0.00	0.00	0.00	0.00	6,453.69	
		Student Financial Aid	Student Aid	61530	Stipend - Traineeship	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
		Student Financial Aid Total	Student Aid Total			1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
		Student Financial Aid Total				1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
		General operating expenses	Consulting Services	52190	Prof Fees - Other	0.00	87.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	87.50
		Consulting Services Total				0.00	87.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	87.50
		Supplies	53200	Supplies - Office Exp	0.00	0.00	0.00	0.00	0.00	28.52	0.00	0.00	0.00	0.00	28.52
		Supplies	53300	Supplies - Lab/Technical	1,599.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,599.00
Supplies	53600	Supplies - Other	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00		

The “Project LTD Fiscal Year Summary with Labor” view includes all of the information in the “Project LTD Fiscal Year Summary” view, but includes employee details for Labor Transactions.



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The “**Project LTD Fiscal Year Detail**” view is similar to the “Project LTD Fiscal Year Summary” view. It displays the LTD actuals posted by project and account code details, but summarizes at the accounting period for each fiscal year. This view also displays labor data aggregated at the account code level.

Emory University Non-Sponsored Projects LTD Actuals Trend
Date run: 8/30/2019

Project LTD Fiscal Year Detail

						2012												201										
Project	Project Type	Account Group	Account Category	Account Code	Account Desc	PD 02 - October	PD 03 - November	PD 06 - February	PD 07 - March	PD 08 - April	PD 09 - May	PD 10 - June	PD 11 - July	PD 12 - August	PD 01 - September	PD 02 - October	PD 03 - November	PD 04 - December	PD 05 - January	PD 06 - February	PD 07 - March	PD 08 - April	PD 09 - May	PD 10 - June	PD 11 - July	PD 12 - August		
00020726-Neurosciences & Neuroscience	Discretionary Funds	Salary & Fringe Benefits	Staff Salaries	50310	Sal - Prof Nonfaculty	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00	710.49	710.49	710.49	142.09	142.09	142.09	142.09	142.09	142.09	142.09	142.09	115.2	
			Staff Salaries Total			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00	710.49	710.49	710.49	142.09	142.09	142.09	142.09	142.09	142.09	142.09	142.09	115.2
			Fringe Benefits	51914	Benefits - Fringe Pool Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	192.50	195.38	195.38	195.38	39.07	39.07	39.07	39.07	39.07	39.07	39.07	39.07	31.8
		Fringe Benefits Total			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	192.50	195.38	195.38	195.38	39.07	39.07	39.07	39.07	39.07	39.07	39.07	39.07	31.8	
		Salary & Fringe Benefits Total			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	892.50	905.87	905.87	905.87	181.16	181.16	181.16	181.16	181.16	181.16	181.16	181.16	146.8	
		Student Financial Aid	Student Aid	61530	Stipend - Traineeship	0.00	0.00	0.00	0.00	0.00	1,900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Student Financial Aid Total			0.00	0.00	0.00	0.00	0.00	1,900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
		General operating expenses	Consulting Services	52190	Prof Fees - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Consulting Services Total			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Supplies	53200	Supplies - Office Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies - Lab/Technical	53300	Supplies - Lab/Technical	0.00	0.00	0.00	0.00	0.00	0.00	1,599.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

The “**Project LTD Fiscal Year Detail with Labor**” view includes all of the information in the “Project LTD Fiscal Year Detail” view, but includes employee details for Labor Transactions.

TIP: Need additional information? Try to customize any of these views by including columns that may be excluded. Right click on any column header and choose “Include Column” to see what additional data is available for this report.

The **General Ledger to Report Reconciliation Items** section, located directly under the LTD Actuals Trend section, will display any “below the line” transactions that have posted by Project, summed at the Account and Fiscal Year.

Emory University
Date run: 9/15/2020

Project	Account Class	Account Group	Account	Fund Code	Program Code	Event Code	2011	2016	2019	LTD Recon (\$)
00058788-URC_Folkins_Financial	Non-Campus Reporting Accounts	Cash Transfer Rollup	91600- Cash Transfer	2241	00000	0000	0.00	(30,000.00)	0.00	(30,000.00)
00086372-Ian McCarthy 2019-2020 URC	Non-Campus Reporting Accounts	Cash Transfer Rollup	91600- Cash Transfer	2241	00000	0000	0.00	0.00	(29,000.00)	(29,000.00)
D2812080-FRISVOLD DAVID URCWOODRUFF 20	Non-Campus Reporting Accounts	Cash Transfer Rollup	91600- Cash Transfer	2241	00000	0000	(1,120.00)	0.00	0.00	(1,120.00)
Grand Total							(1,120.00)	(30,000.00)	(29,000.00)	(60,120.00)

More Information:

For additional assistance, please contact the Analytics & Reporting team via the [Finance Support Center](#). Choose **Emory Business Intelligence (EBI)/Reporting** as your ticket category.