Dashboard: All Funds – Position Report

What is the All Funds – Position Report dashboard?

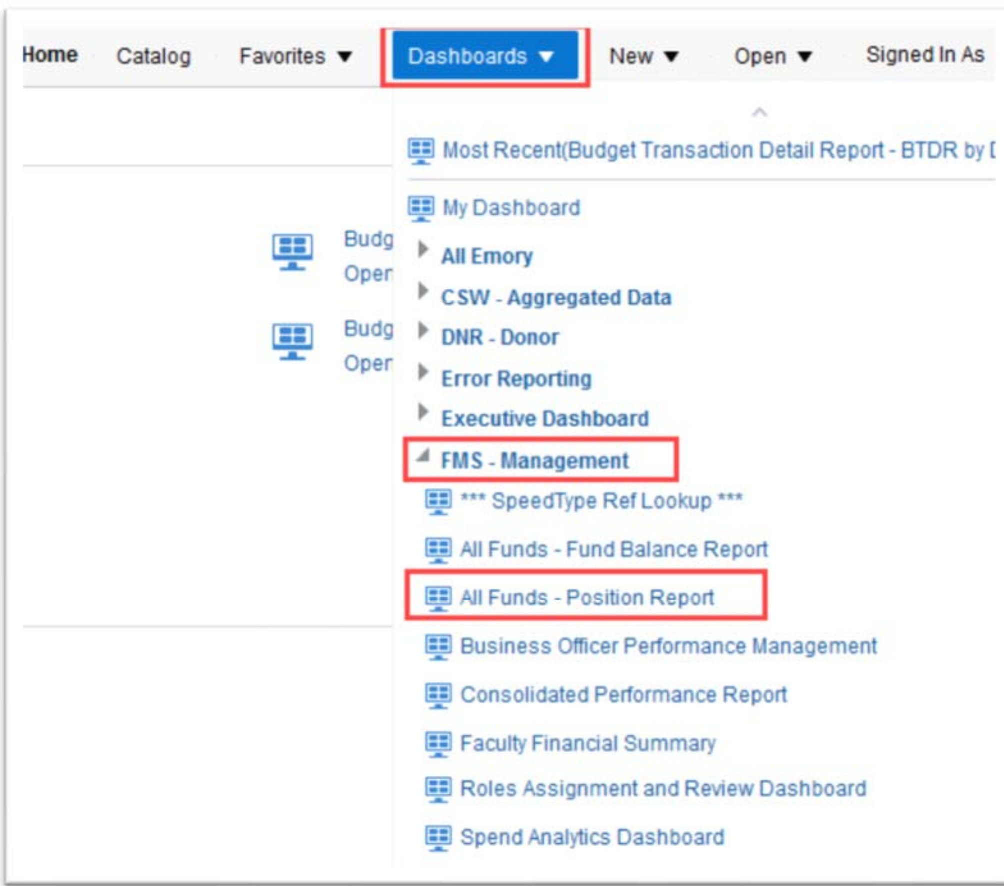
The All Funds – Position Report provides net revenues and net expenses by account category, across fund type. It includes totals for each account category and a calculated percentage shown as the percentages of total revenues or total expenses, as applicable. It is similar to the Compass nVision MGT4102 report.

When should I use the All Funds – Position Report dashboard?

This report is intended to assist in the budget process. It intentionally excludes fund codes 6XXX-9XXX.

Where do I find this report in EBI?

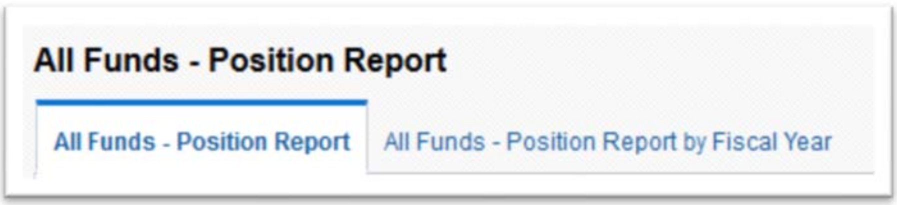
1. Log in to EBI: https://dwbi.emory.edu/analytics
2. Click on the Dashboards Menu in the upper right corner
3. In the FMS – Management folder, click the All Funds – Position Report link.



Dashboard: All Funds – Position Report

Understanding the Dashboard Pages

The dashboard is divided into two pages (or tabs): **All Funds – Position Report** and **All Funds – Position Report by Fiscal Year**. The default page for the dashboard is the All Funds – Position Report.



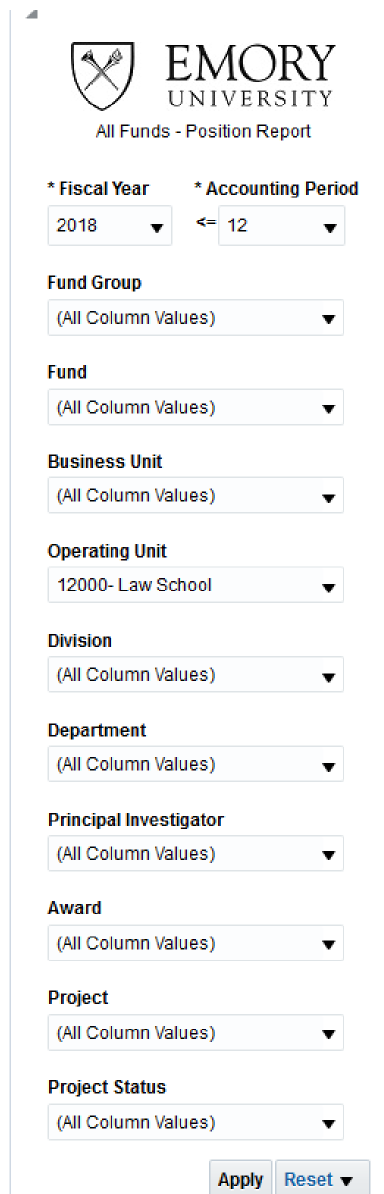
All Funds – Position Report Page

The All Funds – Position Report page provides a single fiscal year view of net activity.

Selecting Prompts:

1. Select a Fiscal Year and Accounting Period. The report will default to the current Fiscal Year and the last closed Accounting Period.

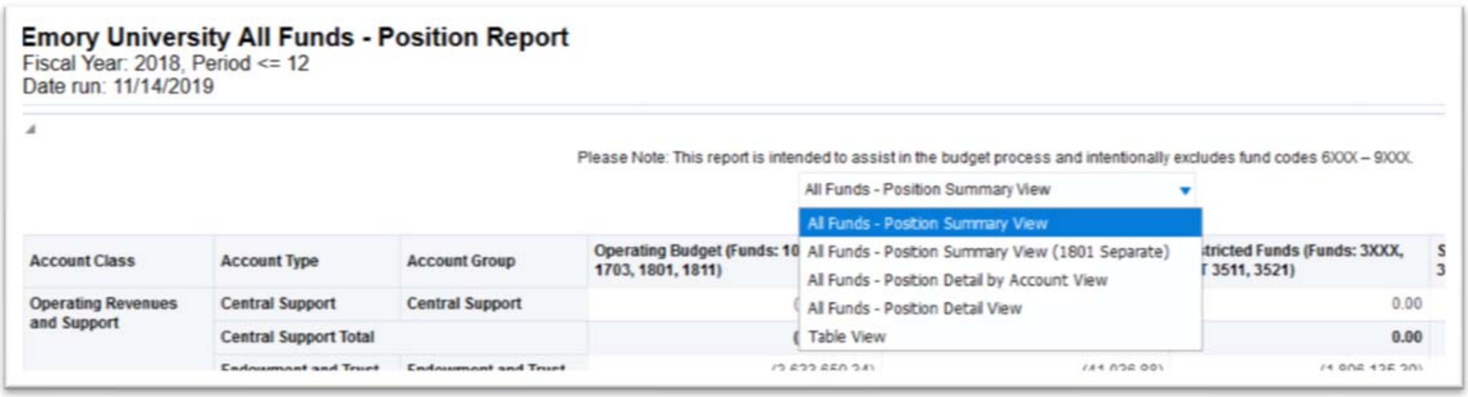
2. Select other prompts as needed and click Apply.



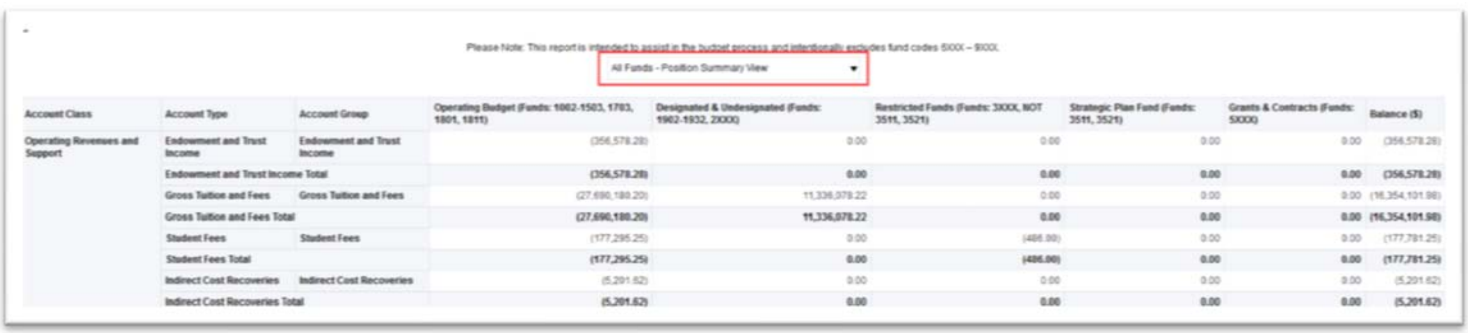
Dashboard: All Funds – Position Report

View Options:

Once the report has run and results display, there are five view options available in the View Selector.



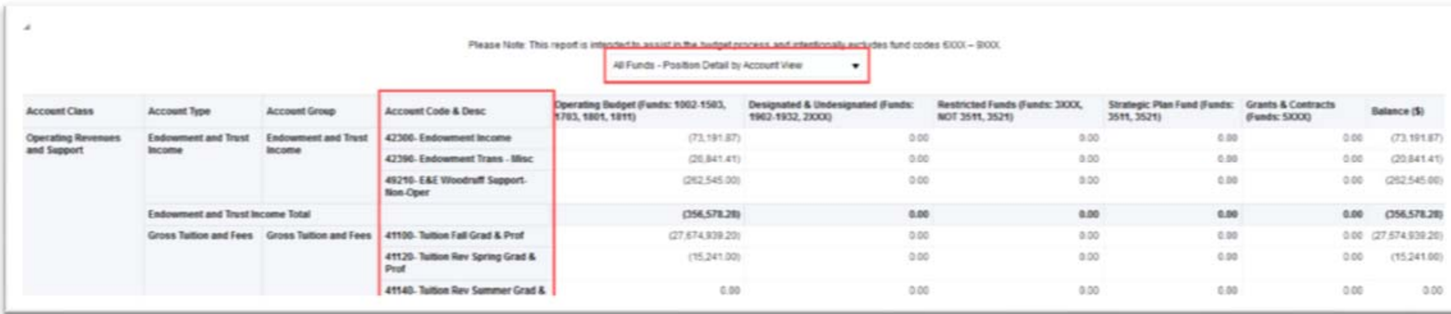
1. **All Funds – Position Summary View** - this view shows net funds by Account Class, Account Type, and Account Group, with columns for Fund Groups.



2. **All Funds – Position Summary View (1801 Separate) -** this view shows similar columns as the All Funds – Position Summary View, but separates fund code 1801 from the Operating Budget funds column into its own column.

Dashboard: All Funds – Position Report

3. **All Funds – Position Detail by Account View** - this view is similar to the default view (All Funds – Position Summary View) but includes the Account Code & Description column, to view funds at the account code detail.

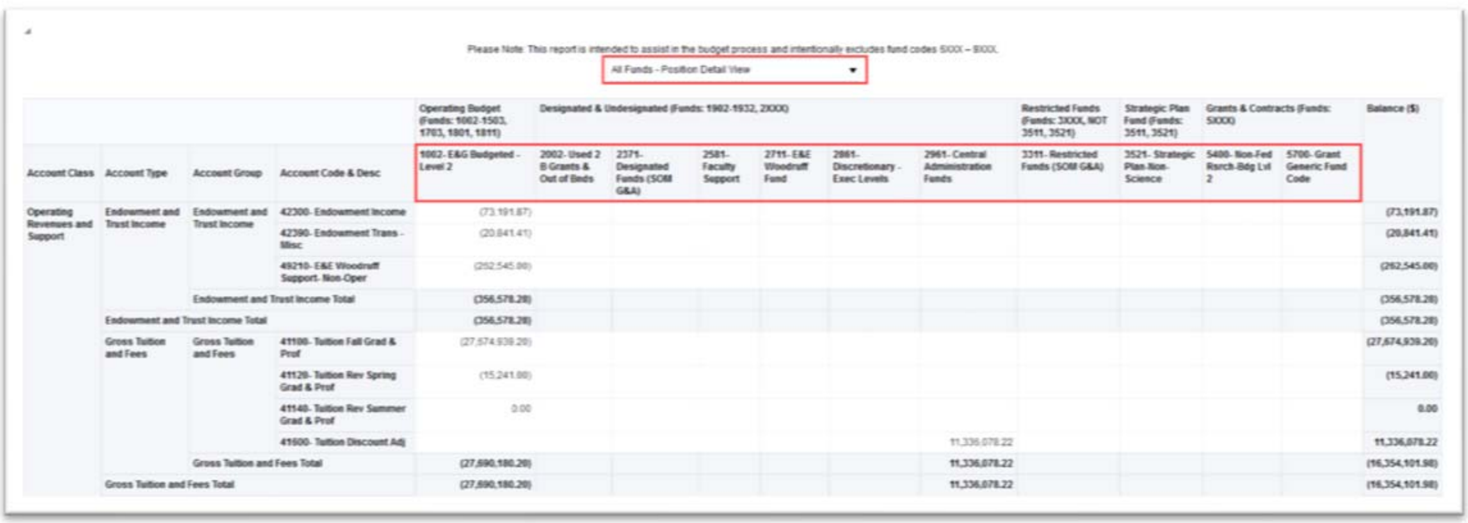


Please Note: This report is intended to assist in the budget process and intentionally excludes fund codes 6XXX – 9XXX.

All Funds - Position Detail by Account View

Account Class	Account Type	Account Group	Account Code & Desc	Operating Budget (Funds: 1002-1503, 1703, 1801, 1811)	Designated & Undesignated (Funds: 1902-1932, 2XXX)	Restricted Funds (Funds: 3XXX, NOT 3511, 3521)	Strategic Plan Fund (Funds: 3511, 3521)	Grants & Contracts (Funds: 5XXX)	Balance ($)
Operating Revenues and Support	Endowment and Trust Income	Endowment and Trust Income	42300- Endowment Income	(73,191.87)	0.00	0.00	0.00	0.00	(73,191.87)
			42390- Endowment Trans - Misc	(20,841.41)	0.00	0.00	0.00	0.00	(20,841.41)
			49210- E&E Woodruff Support-Non-Oper	(262,545.00)	0.00	0.00	0.00	0.00	(262,545.00)
	Endowment and Trust Income Total			(356,578.28)	0.00	0.00	0.00	0.00	(356,578.28)
	Gross Tuition and Fees	Gross Tuition and Fees	41100- Tuition Fall Grad & Prof	(27,674,939.20)	0.00	0.00	0.00	0.00	(27,674,939.20)
			41120- Tuition Rev Spring Grad & Prof	(15,241.00)	0.00	0.00	0.00	0.00	(15,241.00)
			41140- Tuition Rev Summer Grad &	0.00	0.00	0.00	0.00	0.00	0.00

4. **All Funds – Position Detail View -** this view is similar to the All Funds – Position Detail by Account View, but includes separate columns for each Fund Code beneath the Fund Group.



Please Note: This report is intended to assist in the budget process and intentionally excludes fund codes 6XXX – 9XXX.

All Funds - Position Detail View

				Operating Budget (Funds: 1002-1503, 1703, 1801, 1811)	Designated & Undesignated (Funds: 1902-1932, 2XXX)						Restricted Funds (Funds: 3XXX, NOT 3511, 3521)	Strategic Plan Fund (Funds: 3511, 3521)	Grants & Contracts (Funds: 5XXX)		Balance ($)
Account Class	Account Type	Account Group	Account Code & Desc	1002- E&G Budgeted - Level 2	2002- Used 2 B Grants & Out of Bnds	2371- Designated Funds (SOM G&A)	2581- Faculty Support	2711- E&E Woodruff Fund	2861- Discretionary - Exec Levels	2961- Central Administration Funds	3311- Restricted Funds (SOM G&A)	3521- Strategic Plan-Non-Science	5400- Non-Fed Rsrch-Bdg Lvl 2	5700- Grant Generic Fund Code	
Operating Revenues and Support	Endowment and Trust Income	Endowment and Trust Income	42300- Endowment Income	(73,191.87)											(73,191.87)
			42390- Endowment Trans - Misc	(20,841.41)											(20,841.41)
			49210- E&E Woodruff Support- Non-Oper	(262,545.00)											(262,545.00)
		Endowment and Trust Income Total		(356,578.28)											(356,578.28)
	Endowment and Trust Income Total			(356,578.28)											(356,578.28)
	Gross Tuition and Fees	Gross Tuition and Fees	41100- Tuition Fall Grad & Prof	(27,674,939.20)											(27,674,939.20)
			41120- Tuition Rev Spring Grad & Prof	(15,241.00)											(15,241.00)
			41140- Tuition Rev Summer Grad & Prof	0.00											0.00
			41600- Tuition Discount Adj							11,336,078.22					11,336,078.22
		Gross Tuition and Fees Total		(27,690,180.20)						11,336,078.22					(16,354,101.98)
	Gross Tuition and Fees Total			(27,690,180.20)						11,336,078.22					(16,354,101.98)

5. **Table View** - this view displays the data in a table format for exporting to Excel or CSV.

Dashboard: All Funds – Position Report

All Funds – Position Report by Fiscal Year Page

The All Funds – Position Report by Fiscal Year page provides the user with the opportunity to prompt on multiple fiscal years, and see a trend view of net activity.

<u>Selecting Prompts:</u>

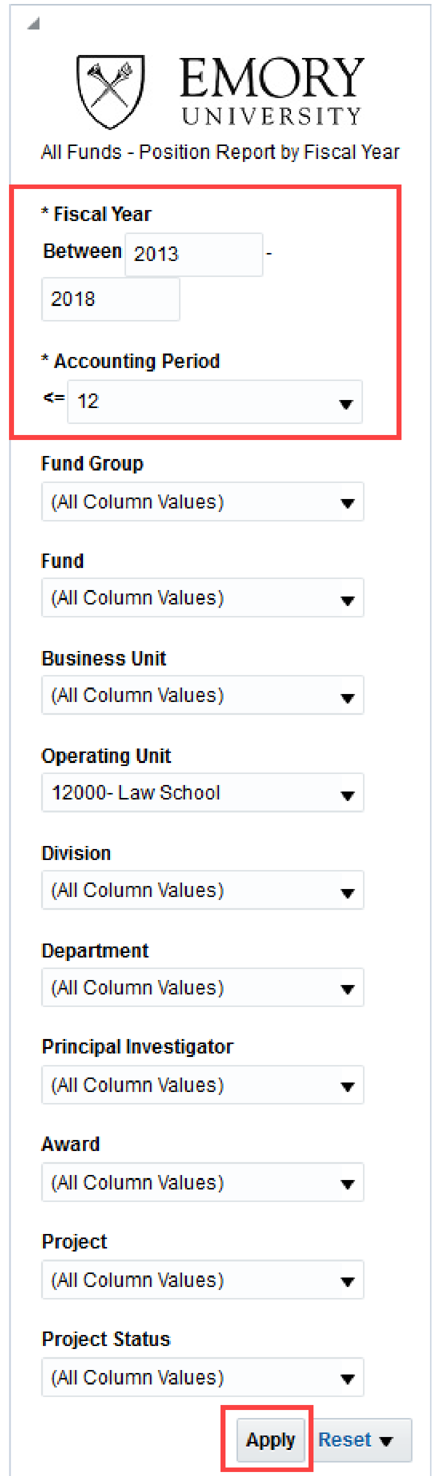
1. Enter a range of Fiscal Years.

   TIP: It is recommended that the maximum number of years you enter is no more than 5 (five) fiscal years. Entering more than five years may result in too much data for the report to successfully run.

2. Select an Accounting Period.

   TIP: The Accounting Period you select will apply to all Fiscal Years entered. For example, if you enter between fiscal years 2012 and 2017 and Accounting Period 6, you will receive data up through February of each Fiscal Year, even for prior Fiscal Years.

3. Select other prompts as needed and click Apply.

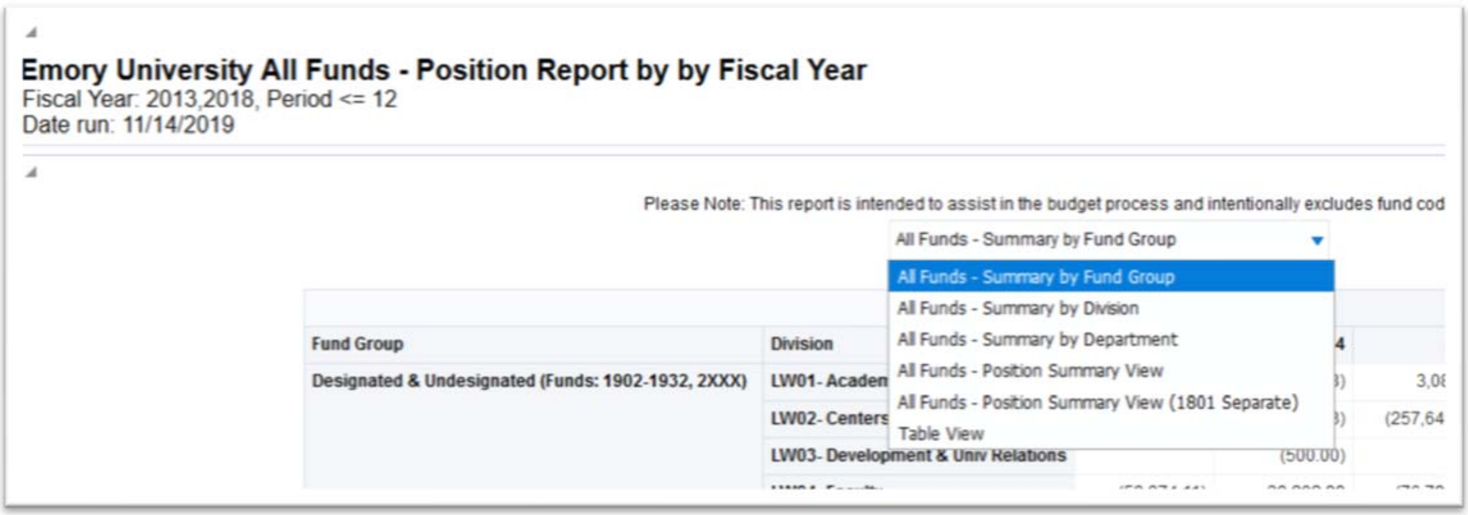


Dashboard: All Funds – Position Report

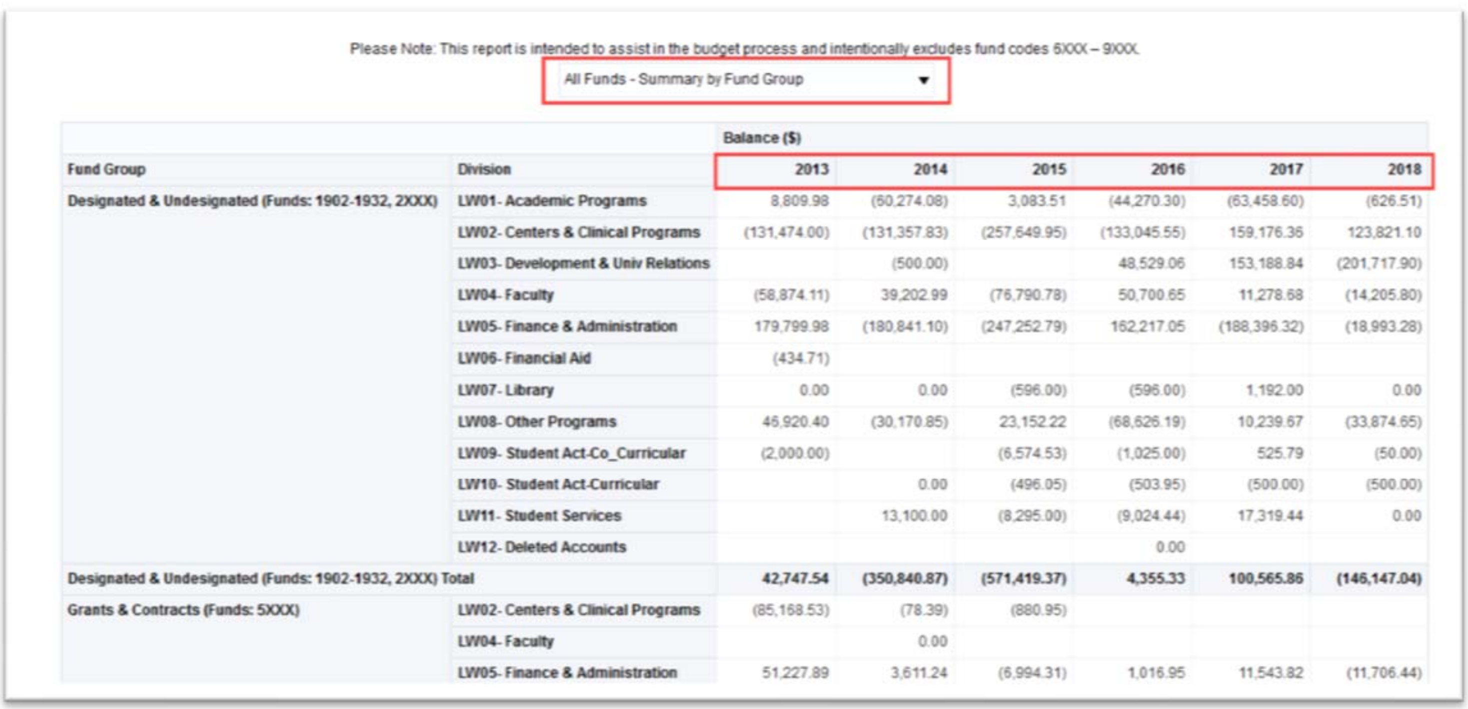
View Options:

There are six view options for the All Funds – Position Report by Fiscal Year page. Views are available in the View Selector dropdown menu, which becomes visible after the report is run.

These views are similar to the views on the All Funds – Position Report page, but the Fund Groups are now the rows and the Fiscal Years are the column values.



1. **All Funds – Summary by Fund Group** – this is the default view for the page. It shows a summary view by Fund Group and Division across the prompted Fiscal Years.



Please Note: This report is intended to assist in the budget process and intentionally excludes fund codes 6XXX – 9XXX.

All Funds - Summary by Fund Group

		Balance ($)					
Fund Group	Division	2013	2014	2015	2016	2017	2018
Designated & Undesignated (Funds: 1902-1932, 2XXX)	LW01- Academic Programs	8,809.98	(60,274.08)	3,083.51	(44,270.30)	(63,458.60)	(626.51)
	LW02- Centers & Clinical Programs	(131,474.00)	(131,357.83)	(257,649.95)	(133,045.55)	159,176.36	123,821.10
	LW03- Development & Univ Relations		(500.00)		48,529.06	153,188.84	(201,717.90)
	LW04- Faculty	(58,874.11)	39,202.99	(76,790.78)	50,700.65	11,278.68	(14,205.80)
	LW05- Finance & Administration	179,799.98	(180,841.10)	(247,252.79)	162,217.05	(188,396.32)	(18,993.28)
	LW06- Financial Aid	(434.71)					
	LW07- Library	0.00	0.00	(596.00)	(596.00)	1,192.00	0.00
	LW08- Other Programs	46,920.40	(30,170.85)	23,152.22	(68,626.19)	10,239.67	(33,874.65)
	LW09- Student Act-Co_Curricular	(2,000.00)		(6,574.53)	(1,025.00)	525.79	(50.00)
	LW10- Student Act-Curricular		0.00	(496.05)	(503.95)	(500.00)	(500.00)
	LW11- Student Services		13,100.00	(8,295.00)	(9,024.44)	17,319.44	0.00
	LW12- Deleted Accounts				0.00		
Designated & Undesignated (Funds: 1902-1932, 2XXX) Total		**42,747.54**	**(350,840.87)**	**(571,419.37)**	**4,355.33**	**100,565.86**	**(146,147.04)**
Grants & Contracts (Funds: 5XXX)	LW02- Centers & Clinical Programs	(85,168.53)	(78.39)	(880.95)			
	LW04- Faculty		0.00				
	LW05- Finance & Administration	51,227.89	3,611.24	(6,994.31)	1,016.95	11,543.82	(11,706.44)

Dashboard: All Funds – Position Report

2. **All Funds – Summary by Division** – This view is similar to the All Funds – Summary by Fund Group, but displays data by Division, Fund Group, and Department.

Please Note: This report is intended to assist in the budget process and intentionally excludes fund codes 6XXX – 9XXX.

All Funds - Summary by Division ▾

			Balance ($)					
Division	**Fund Group**	**Department**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**
CL03- Campus Life Central Admin	**Operating Budget (Funds: 1002-1503, 1703, 1801, 1811)**	**080026- CL: Professional Development**	(0.23)					
	Operating Budget (Funds: 1002-1503, 1703, 1801, 1811) Total		**(0.23)**					
CL03- Campus Life Central Admin Total			**(0.23)**					
LW01- Academic Programs	**Designated & Undesignated (Funds: 1902-1932, 2XXX)**	**881020- LAW: SJD Program**	0.00					
		881055- LAW: Transactional Law	46,229.25	(32,212.96)	42,980.57	924.07	(38,024.11)	634.14
		881065- LAW: TI:GER Program	(18,356.58)	14,886.17	(37,657.37)	(14,022.44)	(20,038.03)	5,624.83
		881070- LAW: Internatnal Humanitarian	(19,062.69)	(42,947.29)	(2,239.69)	(31,171.93)	(5,396.46)	(6,885.48)
	Designated & Undesignated (Funds: 1902-1932, 2XXX) Total		**8,809.98**	**(60,274.08)**	**3,083.51**	**(44,270.30)**	**(63,458.60)**	**(626.51)**
	Operating Budget (Funds: 1002-1503, 1703, 1801, 1811)	**881010- LAW: Student Bar Association**	1,650.00	11,131.53	25,000.00	25,000.00	24,857.00	24,566.25
		881015- LAW: JM Program	166,889.34	118,533.44	274,382.11	476,692.59	725,831.33	420,337.59
		881016- LAW: Online JM Program					300.00	338,103.55
		881017- Law:JM Scholarship		146,493.00	45,819.00	92,039.00	142,793.00	152,120.00

3. **All Funds – Summary by Department** – This view shows a summary by Department and Fund Group.

Please Note: This report is intended to assist in the budget process and intentionally excludes fund codes 6XXX – 9XXX.

All Funds - Summary by Department ▾

		Balance ($)					
Department	**Fund Group**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**
080026- CL: Professional Development	**Operating Budget (Funds: 1002-1503, 1703, 1801, 1811)**	(0.23)					
080026- CL: Professional Development Total		**(0.23)**					
881010- LAW: Student Bar Association	**Operating Budget (Funds: 1002-1503, 1703, 1801, 1811)**	1,650.00	11,131.53	25,000.00	25,000.00	24,857.00	24,566.25
881010- LAW: Student Bar Association Total		**1,650.00**	**11,131.53**	**25,000.00**	**25,000.00**	**24,857.00**	**24,566.25**
881015- LAW: JM Program	**Operating Budget (Funds: 1002-1503, 1703, 1801, 1811)**	166,889.34	118,533.44	274,382.11	476,692.59	725,831.33	420,337.59
881015- LAW: JM Program Total		**166,889.34**	**118,533.44**	**274,382.11**	**476,692.59**	**725,831.33**	**420,337.59**
881016- LAW: Online JM Program	**Operating Budget (Funds: 1002-1503, 1703, 1801, 1811)**					300.00	338,103.55
881016- LAW: Online JM Program Total						**300.00**	**338,103.55**
881017- Law:JM Scholarship	**Operating Budget (Funds: 1002-1503, 1703, 1801, 1811)**		146,493.00	45,819.00	92,039.00	142,793.00	152,120.00

Dashboard: All Funds – Position Report

4. **All Funds – Position Summary View** – this view shows a summary by Account Class, Account Type, and Account Group, with the Fiscal Years displayed by the Fund Group.

Please Note: This report is intended to assist in the budget process and intentionally excludes fund codes 6XXX – 9X

All Funds - Position Summary View

			Operating Budget (Funds: 1002-1503, 1703, 1801, 1811)				Designated & Undesignated (Funds: 1902-1932, 2XXX)			
Account Class	Account Type	Account Group	2015	2016	2017	2018	2015	2016	2017	2018
Operating Revenues and Support	Central Support	Central Support	(37,152.00)	(39,797.04)	(41,190.00)	(42,632.03)	0.00	0.00	0.00	0.00
	Central Support Total		**(37,152.00)**	**(39,797.04)**	**(41,190.00)**	**(42,632.03)**	**0.00**	**0.00**	**0.00**	**0.00**
	Endowment and Trust Income	Endowment and Trust Income	(3,345,498.74)	(3,493,509.01)	(3,615,653.70)	(3,633,650.34)	(37,721.16)	(46,169.74)	(40,826.16)	(41,036.88)
	Endowment and Trust Income Total		**(3,345,498.74)**	**(3,493,509.01)**	**(3,615,653.70)**	**(3,633,650.34)**	**(37,721.16)**	**(46,169.74)**	**(40,826.16)**	**(41,036.88)**
	Gross Tuition and Fees	Gross Tuition and Fees	(46,327,023.01)	(49,370,454.80)	(54,678,026.00)	(55,700,525.40)	16,384,396.78	18,203,079.84	20,833,093.01	22,526,559.22
	Gross Tuition and Fees Total		**(46,327,023.01)**	**(49,370,454.80)**	**(54,678,026.00)**	**(55,700,525.40)**	**16,384,396.78**	**18,203,079.84**	**20,833,093.01**	**22,526,559.22**

			Restricted Funds (Funds: 3XXX, NOT 3511, 3521)				Strategic Plan Fun
Account Class	Account Type	Account Group	2015	2016	2017	2018	2015
Operating Revenues and Support	Central Support	Central Support	0.00	0.00	0.00	0.00	0.00
	Central Support Total		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
	Endowment and Trust Income	Endowment and Trust Income	(1,395,897.36)	(1,575,837.92)	(1,744,682.51)	(1,806,135.30)	0.00
	Endowment and Trust Income Total		**(1,395,897.36)**	**(1,575,837.92)**	**(1,744,682.51)**	**(1,806,135.30)**	**0.00**
	Gross Tuition and Fees	Gross Tuition and Fees	0.00	0.00	0.00	0.00	0.00
	Gross Tuition and Fees Total		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

5. **All Funds – Position Summary View (1801 Separate)** – this view shows similar columns as the All Funds – Position Summary View, but separates fund code 1801 from the Operating Budget funds column into its own columns.

Please Note: This report is intended to assist in the budget process and intentionally excludes fund codes

All Funds - Position Summary View (1801 Separate)

			Operating Budget (Funds: 1002-1503, 1703, 1811)				Surplus (Funds: 1801)			
Account Class	Account Type	Account Group	2015	2016	2017	2018	2015	2016	2017	2018
Operating Revenues and Support	Central Support	Central Support	(37,152.00)	(39,797.04)	(41,190.00)	(42,632.03)	0.00	0.00	0.00	0.00
	Central Support Total		**(37,152.00)**	**(39,797.04)**	**(41,190.00)**	**(42,632.03)**	**0.00**	**0.00**	**0.00**	**0.00**
	Endowment and Trust Income	Endowment and Trust Income	(3,345,498.74)	(3,493,509.01)	(3,615,653.70)	(3,633,650.34)	0.00	0.00	0.00	0.00
	Endowment and Trust Income Total		**(3,345,498.74)**	**(3,493,509.01)**	**(3,615,653.70)**	**(3,633,650.34)**	**0.00**	**0.00**	**0.00**	**0.00**
	Gross Tuition and Fees	Gross Tuition and Fees	(46,327,023.01)	(49,370,454.80)	(54,678,026.00)	(55,700,525.40)	0.00	0.00	0.00	0.00

			Designated & Undesignated (Funds: 1902-1932, 2XXX)				Restricted Funds (Funds: 3XXX, NOT 3511, 35		
Account Class	Account Type	Account Group	2015	2016	2017	2018	2015	2016	201
Operating Revenues and Support	Central Support	Central Support	0.00	0.00	0.00	0.00	0.00	0.00	0.0
	Central Support Total		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.0**
	Endowment and Trust Income	Endowment and Trust Income	(37,721.16)	(46,169.74)	(40,826.16)	(41,036.88)	(1,395,897.36)	(1,575,837.92)	(1,744,682.51
	Endowment and Trust Income Total		**(37,721.16)**	**(46,169.74)**	**(40,826.16)**	**(41,036.88)**	**(1,395,897.36)**	**(1,575,837.92)**	**(1,744,682.51**
	Gross Tuition and Fees	Gross Tuition and Fees	16,384,396.78	18,203,079.84	20,833,093.01	22,526,559.22	0.00	0.00	0.0

6. **Table View** - this view displays the data in a table format for exporting to Excel or CSV.

More Information:

For additional assistance, please contact the Analytics & Reporting team via the Finance Support Center. Choose **Emory Business Intelligence (EBI)/Reporting** as your ticket category.