To: All Vice Presidents, Deans, Directors, and Business Managers

From: Michael J. Mandl
Fred Sanfilippo
John T. Fox
Earl Lewis

RE: IT Hardware Purchases

Date: December 10, 2007

Emory recently completed a Strategic Sourcing initiative to renew IT hardware agreements with Dell, Lenovo and Hewlett Packard. As a result of collaborative efforts between Emory University and Emory Healthcare, we are pleased to announce that newly renegotiated agreements have been reached with each of these suppliers, resulting in projected savings in excess of $900,000 annually. Under these new agreements, Dell continues to be the recognized preferred provider for IT personal computer hardware for Emory University, Lenovo as the preferred provider for Emory Healthcare and Hewlett Packard as the recognized printer provider for University and Healthcare.

As in previous years, maximum benefits accrue to Emory through the purchase of preconfigured bundled systems developed to meet standards established by the Office of Information Technology.

University instructions for the process of placing orders can be found at www.finance.emory.edu on the Buying in the Marketplace tab. For additional questions, please contact:

Pamala Phelps
Buyer, Procurement Services
404-727-1951
pdphelp@emory.edu

For Emory Healthcare, please contact:

Judy Crutchfield
Purchasing Agent, Hospitals

Heather Cavender
Buyer II, TEC
Thank you for your cooperation in ensuring we fulfill our collective responsibility to operate cost effectively.